

New Form I-9 - Employment Eligibility Verification

This is being provided for informational purposes only, and not as legal advice. As the employer or user of consumer reports, it is your responsibility to ensure compliance with all of the relevant federal, state and local laws governing this area, including, but not limited to, the FCRA. We strongly recommend that prior to use, you consult with your own attorney.

At long last, U.S. Citizenship and Immigration Services ([USCIS](#)) has finally issued the **revised** Employment Eligibility Verification form ([Form I-9](#))! Remember, all employers must complete a new Form I-9 whenever they onboard a new employee, within three (3) business days of hire.

To learn more about the new [Form I-9](#), you can view the USCIS's news release by [clicking here](#). Some of the more important changes you should be aware of are:

Employers **must** begin using the revised form **exclusively** by **January 22, 2017**. Until then, employers **can** use the current version Form I-9 dated 03/08/2013 N, but why wait? Start using the new [Form I-9](#) dated 11/14/2016 N now!

While the substance of the new [Form I-9](#) essentially remains the same as the prior version, there are a few exceptions: there is a new Preparer and/or Translator Certification box in section 1; and there is an "Additional Information" box in section 2 to add information such as employment authorization extensions for individuals eligible for Temporary Protected Status, information related to F-1 OPT STEM students, and CAP-GAP employees (for more on this, refer to the [Form I-9 Instructions](#)).

Again, employers must complete new [Form I-9](#) for all newly hired employees to verify their identity and authorization to work in the U.S. To learn more about Form I-9 visit [I-9 Central](#).